



**Larch Park Homeowners Association
Board of Directors Meeting
January 24th, 2018 @ 10:00am
Location: Suite 900, 10310 Jasper Avenue (Main Boardroom)
Meeting Minutes**

Attendees: Michaela Davis, President (Via Lync)(left at 10:36am) Courtney Denham, Res. Director
Michelle Wakeling, Vice President Triona Cosgrave. HOA Manager
Tanya Eklund, Treasurer, Secretary

1. Call to order – Michelle Wakeling – 10:14am

2. Approval of Meeting Minutes

- May 3, 2017
- May 24, 2017
- September 27, 2017
- December 8th 2017
- Motioned by Courtney Murphy, Seconded by Tanya Eklund, Approved

3. Items Arising from Minutes

- Name Change- The changing of the name of the association has been deferred due to a conflict with the existence of a HOA in the community with a similar name. The Tapestry Larch Park Homeowners Association. All Present agreed it was best to keep the name as Larch Homeowners Association. This can be discussed again in the future.

4. Billing– Triona Cosgrave

- Edits were made to the fee letter. Notices will be sent to all homes by January 26th. Fees are due Feb 1st. Online payments will be available for residents.

5. Financial Statements– Tanya Eklund

- Tanya Eklund reviewed the December 31st Financials and clarified the numbers of units collected.

6. AGM Date– Michelle Wakeling

- Date – February 21st 2018 at 7:00 p.m. at the Terwillegar Rec Centre
- Record Date – February 7th 2018
- Draft AGM Package & Info Circular
 - Package will be sent to the printer, will be in the mailbox of the residents for February 7th 2018, and a Statement of Mail will be provided as proof.
- Number of Directors Seven (7)
- Courtney Murphy is standing for re-election

7. Other Business

- Turnover– Triona Cosgrave explained that the turnover of the association will be extended to September 2018. This will allow for the transition of the administrative and accounting features to the full control of the Resident Directors.

8. Next Meeting Date-AGM

- Wednesday January 21st, 2018 at 7:00 pm
- Terwillegar Rec Centre
- Post AGM Meeting to follow directly afterwards.



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9. Adjournment- 11:14 am

10. Development Update – Michelle Wakeling gave an update on the EKOS sites.